



### 'ONE TOUCH' CARGO CLAIM FORM

At RSA, we aim to provide a speedy and efficient claims settlement service. Where the amount claimed for is under £10,000 and all relevant documentation is provided, we will fast track your claim to ensure that it is resolved as quickly as possible. Claims above this amount may require additional investigation and we may instruct an independent surveyor or investigator to examine the loss.

Completion of this form and the supplying of all applicable supporting documentation as described overleaf will enable us to deal with your claim efficiently. Failure to supply all the relevant documentation will delay the 'One Touch' process and the settlement of your claim.

Please complete the brief details below and return this form and requested documentation to RSA via your Broker.

Policyholders Name

Policy Number

Full circumstances and nature & extent of loss or damage

Amount Claimed

**PLEASE NOW ATTACH THE RELEVANT DOCUMENTATION AS OUTLINED OVERLEAF.**

The documentation you need to supply us with to ensure that your claim can be handled by our 'ONE TOUCH' process is dependent on the type of loss you have suffered

<p><b>FOR AN INLAND TRANSIT LOSS</b></p> <ul style="list-style-type: none"> <li>• Commercial sales invoice and packing list where applicable</li> <li>• Carriers collection note</li> <li>• Final Delivery Receipt, which we trust, has been claused noting the damage and/or loss</li> <li>• A copy of the correspondence holding the relevant carriers and/or third party responsible for the damage and/or loss and any response if received</li> <li>• Full detailed description as to the level of packing /protection</li> </ul>	<p><b>ADDITIONAL INFORMATION IN RESPECT OF A DAMAGE CLAIM</b></p> <ul style="list-style-type: none"> <li>• Photographs of the damage</li> <li>• Repair estimate(s) – if repairs are being carried out in house we would ask that worksheets and payroll slips to evidence Labour charge are forwarded</li> <li>• If beyond economic repair – is there any salvage or parts value – if so, please confirm.</li> </ul>
<p><b>FOR AN IMPORT/EXPORT LOSS</b></p> <ul style="list-style-type: none"> <li>• Commercial sales invoice, including the applicable terms of sale (in order to establish which party has the insurable interest at the time of loss)</li> <li>• Packing list, where applicable</li> <li>• The relevant transit documentation, i.e. Bill of Lading, Master Airway Bill, CMR consignment note, or similar documents</li> <li>• Freight invoice, where applicable</li> <li>• Final delivery receipt, which we trust, has been claused noting the damage and/or loss</li> <li>• A copy of the correspondence holding the relevant carriers and /or third party responsible for the damage and/or loss and any response if received</li> </ul>	<p><b>FOR THEFT FROM YOUR OWN VEHICLE(S)</b></p> <ul style="list-style-type: none"> <li>• Commercial sales invoice and/or evidence of value</li> <li>• Full details as to where the vehicle was left unattended</li> <li>• What security measures were in operation at the time on the vehicle</li> <li>• Copy of repair estimate for any damage caused to the vehicle</li> <li>• Details of the police station where the theft was reported (including full address, and crime reference number)</li> </ul>