



FREIGHT LIABILITY CLAIM FORM

At RSA we know that making a claim can often be a traumatic and confusing experience, but we are dedicated to making this simple and efficient for you in order that you can get back to trading and on the move.

So that we can process your claim as quickly as possible, we need a few details from you on the attached Claim Form.

Incident Details

Date Collected		Delivered	
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Customer Name	
Address	

Sub-Contractor Name	
Address	
Date Sub-Contractor held liable	

Full Details of Circumstances

Description of Goods

Weight of Consignment

Weight of lost/damaged Portion of goods

Value of Consignment

Value of lost/damaged Portion of goods

Applicable Terms and Conditions (RHA/CMR etc)

Have you ensured that Sub-contractor has back to back cover		Yes	No
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Signed.....Date.....

Documents required for RSA to deal with claim	Attached (tick)
Copy of the written claim issued against Insured	
Copy of the written claim issued by Insured to Sub-contractor (where applicable)	
Copy of the consignment note (claused if delivered)	
All correspondence exchanged relating to this incident	
Copy original sales invoice	
Evidence of the weight of the consignment	
Repair estimate (if applicable)	
Subcontractor insurance details	

THERE MAY BE ADDITIONAL DOCUMENTS REQUIRED BY US – IF THIS IS THE CASE, WE WILL CONFIRM THIS ONCE THE CLAIM HAS BEEN ASSESSED BY OUR ADJUSTER.

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